

Volunteer Roles – number of volunteers

Activities Team – 6

Carnival: Assist the guests enjoy, participate and maximize their abilities in playing a variety of carnival games.

Karaoke Team: Encourage the guests to sing and assist with the sign up process and most importantly help guests enjoy themselves.

Photo Booth Team: Help manage the flow of the photo booth. Help guests get props and get ready photo photos in the photo booth. Time commitment is approximately 5pm-9pm.

Bathroom Attendant Team - 2

Help guests find the restroom or personal care room and offer assistance in the restroom if needed. If a guest requires assistance with more than getting in and out of a stall and hand washing, it is appropriate to contact their parent or caregiver for assistance. Time commitment is approximately 5 p.m. – 9 p.m.

Host Team - 150

You are here to ensure a safe and enjoyable evening and that no one feels excluded in any way.

Accompany and help guest navigate the event (where to go and when), providing companionship and any assistance they may need during the event. Sit with their guest while enjoying light appetizers and engage in conversation. Hosts must be at least 16 years old. Time commitment is approximately 4pm-9pm.

Coat Check - 8

Greet Guests, take their coats, label them and hang them. As guests leave, ask for their names and retrieve their coats. Ensure that all guests leave with a complimentary gift bag. The coat check area will also serve as lost and found area at the end of the evening. Time commitment is approximately 5 pm – 9:30 pm

Hair & Make-up (10) flowers (4), shoe shine (4).

Welcome each guest to the station. Help guest pin on their flowers. Direct guest to a seat for a shoe shine or a chair to have tiara placed and make up touched up. Chat with them while you pamper them and make them feel special. Time commitment is approximately 5 pm – 7 pm

Kitchen – 20

Time commitment is approximately 5 pm – 9:30 pm

Parking Team - 6

Maintain a parking pattern and direct traffic for easy vehicle entry and exit. Maintain open fire and emergency lanes. Help escort guests from vehicle to building safely.

Respite Room Team - 3

Provide food and a comfortable place for parents/caregivers to connect, visit and relax while still on sight and available for their loved one. Time commitment approximately 5 pm – 9 pm

Sensory Team - 2

Spend time with guests who may have become over-stimulated on the dance floor or in other areas of the event. Interact with them by participating in sensory activities, singing or listening to calming music or simply providing them with some quiet time. Time commitment approximately 5 pm – 9 pm

Set-up Team - 6

Arrive at the designated time and execute event set-up, placement of signage, photo booth, professional picture booth, red carpet, connect with DJ, Audio/Visual, respite room team, sensory team and parking team to ensure they have everything they need.

Guest Registration Team - 8

Warmly greet guests, sign them in, give them their name tag or lanyard, and answer any questions they may have. Direct them to Host station. Time commitment approximately 5 pm – 7:30 pm

Greeters - 8

Will be stationed throughout the church to help direct and greet guests (front door, hallways, entrances of activity rooms). Time commitment approximately 5 p.m. – 9 pm

Tear Down Team - 10

Take down decorations, tables, chairs, etc. Time commitment approximately 8:30 p.m. to 10:00 p.m.