



## Job Description

<b>Title</b>	North Campus/South Campus Nursery Teacher
<b>Department</b>	Hopekids
<b>Status</b>	Hourly Part Time: 3-5 hrs weekly, September-May
<b>Reports to</b>	NC or SC Associate Hopekids Director

### **POSITION PURPOSE**

At Hope we are building a new ministry for our infant and toddler families. We are visioning an environment where God's youngest children are immersed and surrounded in God's love. This time will not be just childcare, but an opportunity to plant the word of God deeply into the hearts of children through tremendous love, God's Holy Word and faith-filled songs. The head teacher will work with parents and other volunteers to build this ministry.

### **POSITION RESPONSIBILITIES**

1. Responsible adult presence in the nursery to supervise adult & youth volunteers
2. Oversee the training of volunteers and maintain the nursery environment.
3. Communicate regularly with the NC/SC Associate Director of Hopekids
4. Arrive promptly on Sunday at 9:15am-12:15pm and/or Wednesday evenings from 5:45pm-7:15pm
5. Connect & communicate with parents on a weekly basis
6. Read the weekly scripture and review the weekly activities
7. Pray for the children & families in our nursery
8. Encourage & recruit parents to volunteer in the nursery program

### **REQUIRED SKILLS AND ABILITIES**

1. Demonstrate the ability to work with infants & toddlers
2. Must be of good mental & physical health, capable of mature judgment and possess knowledge & experience in management and interpersonal skills
3. Must be certified in basic CPR & First Aid (Will provide if needed)
4. Knowledge of individual behavior, and the growth and development of infants and toddlers
5. Ability to establish warm & supportive relationships with volunteers, infants and toddlers
6. Ability to provide a wide variety of stimulating experiences for infants & toddlers to meet their individual intellectual, emotional, social, physical and spiritual needs
7. Ability to develop and maintain a working relationship with volunteers & parents
8. Ability to work well with people
9. Pass a background check

#### **Disclaimer**

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.